How to complete a performance objective

On the profile screen click View objectives



Click the objective name to open the record

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	Performance objectives	
	Essentials 5 required	
→	1: Professionalism and ethics	
	2: Stakeholder relationship management	
	3: Strategy and innovation	
	4: Governance risk and control	
	5: Leadership and management	
	Technical 4 required	
	Corporate reporting	
	6: Record and process transactions and events	
	7: Prepare external financial reports	
	8: Analyse and interpret financial reports	

Performance objectives

You need the right skills and abilities to be a qualified accountant. Our practical experience requirement (PER) is an essential part of the ACCA qualification. Completing the performance objectives will help reinforce your learning from exams.

There are two types of performance objective: Essentials and Technical. You must complete all five essentials. There are 15 technical performance objectives, we need you to demonstrate your experience in four of these.

How do I complete my performance objectives?

All the performance objectives are made up of individual elements. For each performance objective, you have to do the following:

- · write a short statement describing your experience
- · get your supervisor to confirm that you have completed all of the elements
- have the performance objective signed off by your supervisor.

You only need to cover the description of the performance objective in your statement. You don't need to summarise all the activities you carried out to achieve the individual elements. We'll need details of one or two tasks that you've been involved with for each performance objective statement. The tasks should relate closely to the objective's description.

Your statement should be

- clear and concise
- · provide evidence and examples to help illustrate your experience
- avoid repetition or reference to other statements.

Some advice from our experts: "It's a really good idea to complete your PER as you go along - and get individual elements signed off as soon as you complete them!"

More information about each objectives can be found by clicking on the performance objectives on this page.

Click Start objective

Performance objectives		: Profes	sionalism and ethics				
Essentials 5 required	0 Completed	Start obj	ective (?)				
1: Professionalism and ethics		Descrip	tion Examples of activities Linked exams				
2: Stakeholder relationship management	TI	he funda	mental principles of ethical behaviour mean you should always act er public interest. You need to take into account all relevant				
3: Strategy and innovation			information and use professional judgement, your personal values and scepticism to evaluate data and make decisions. You should identify right				
4: Governance risk and control	fr	from wrong and escalate anything of concern. You also need to make sure that your skills, knowledge and behaviour are up-to-date and allow you to be					
5: Leadership and management	ef	ffective	n your role.				
Fechnical 4 required	E	Eleme ere are t	ents he elements you need to achieve for this performance objective				
Corporate reporting		a Acto	iligently and honestly, following codes of conduct, taking into account deeping up-to-date with – legislation.				
6: Record and process transactions and events							
7: Prepare external financial reports		confi	vitn integrity, objectivity, protessional competence and due care and dentiality. You should raise concerns about non-compliance.				
8: Analyse and interpret financial reports		c Deve	lop a commitment to your personal and professional knowledge and				
Financial management		impr	iopment. You should become a life-long learner and continuous over, seeking feedback and reflect on your contribution and skills.				
9: Evaluate investment and financing decisions	•	d Ident	ify, extract, process and evaluate information to make reliable, well- oned conclusions.				
10: Manage and control working capital							
		e Cheo	x, critically analyse and assess financial and other data with				

Write your statement and Save statement



Claim objective will now be enabled

	1: Professionalism and ethics
	Description Examples of activities Linked exams
Essentials 5 required	The fundamental principles of ethical behaviour mean you should always as
1: Professionalism and ethics Started	in the wider public interest, four need to take into account an relevant information and use professional judgement, your personal values and scopticiem to evaluate data and make docisions. You should identify right
2: Stakeholder relationship management	from wrong and escalate anything of concern. You also need to make sure that your skills, knowledge and behaviour are up-to-date and allow you to b
3: Strategy and innovation	effective in your role.
4: Governance risk and control	Elements
5: Leadership and management	Here are the elements you need to achieve for this performance objective
Technical 4 required	a Act diligently and honestly, following codes of conduct, taking into account – and keeping up-to-date with – legislation.
Corporate reporting	b Act with integrity, objectivity, professional competence and due care and confidentiality. You should raise concerns about non-
6: Record and process transactions and events	compliance.
7: Prepare external financial reports	c Develop a commitment to your personal and professional knowledge and development. You should become a life-long
8: Analyse and interpret financial reports	learner and continuous improver, seeking feedback and reflect on your contribution and skills.
Financial management	d Identify, extract, process and evaluate information to make reliable, well-reasoned conclusions.
9: Evaluate investment and financing decisions	
10: Manage and control working capital	 Check, crucary analyse and assess infancial and other data with professional scepticism. You should question opinion and facts through correlogation and robust testing.
11: Identify and manage financial risk	anough conouration and rouge testing.
Sustainable management accounting	Statement
12: Evaluate management accounting systems	Write a statement of between 200 - 300 words. Your statement is currently 206 words.
13: Plan and control performance	Edit 🗸
14: Monitor performance	

Click the basket icon

ACCA Think Ahead		-				
Home Help Employment Objectives	Claim time Logout		PER Lilly Laronette			
			Î			
Performance objectives	0 Completed	1: Professionalism and ethics Description Examples of activities Linked examples	Claim objective ? ms			
Essentials 5 required		The fundamental principles of ethical behaviour mean	you should always act			
1: Professionalism and ethics	Started	in the wider public interest. You need to take into account all relevant information and use professional judgement, your personal values and scepticism to evaluate data and make decisions. You should identify right from wrong and escalate anything of concern. You also need to make sure that your skills, knowledge and behaviour are up-to-date and allow you to be effective in your role.				
2: Stakeholder relationship management						
3: Strategy and innovation						
4: Governance risk and control		Elements				
5: Leadership and management		Here are the elements you need to achieve for this perform	nance objective			

Select a supervisor from the dropdown field and then click Submit



You will then see a message on the home page confirming that your experience has been sent to your supervisor. The status of your objective will change to *Under review*

	Home Help	Employment	Objectives	Claim time	Logout			PER Lill	y Laronette
	ì		1			V	1	ľ	Ē
	Message sent Your experience has	s been submitted to	Malcolm Tuck	er for review.	×				
	Employer: Account Role: Trainee account	ient tancy Ltd untant			8 Months				
2	Current status	Employed in a re	levant role	T	Save 🕜			Ħ	
	Porforma	ince obje	ctives		0 Completed				71
	View objectives Essentials e 1: Professionalise	5 required m and ethics		Under	Review				